

NORTH ATTLEBORO BOARD OF HEALTH

Meeting Minutes of  
January 12, 2010 6:00 pm

In attendance: Don Bates, Chairman; John Donohue Jr., Jonathan Maslen, Members; Public Health Nurse Anne Marie Fleming and Agent Robert Davis

Visitors: Hoang Huynh, Mimi Truong & Souphansa Khounborinh of Regal Nails; Virginia Griffin of Shirley's; Jessica Marsman of Jessica's Jellies; Ray Page of Great Harvest Bread Co.; Marie Foley of Lovin' Spoonfulls; Kim Zogalis & Kelly Collins of Innovative Styles Salon; Marc Guimond for 60 Avery Street; Cynthia Jacobs of The Best Damn Granola; Patience Taylor of Great Cape Baking Co.; Greg Aubin of Attleboro Farms and David Scanlan

Chairman Don Bates opened the meeting at 6:00 PM.

**LICENSES:**

Hoang Van-Huynh came before the Members to answer questions regarding his application for a Manicurist license.

**MOTION** made by Mr. Maslen to grant a Manicurist license for Hoang Van-Huynh of Pawtucket, RI to work at Regal Nails at 1470 South Washington Street, North Attleboro, MA. Seconded: Mr. Donohue. After discussion, all in favor, motion passes 3-0.

Mimi Mai Truong came before the Members to answer questions regarding her application for a Manicurist license.

**MOTION** made by Mr. Maslen to grant a Manicurist license for Mimi Mai Truong of Pawtucket, RI to work at Regal Nails at 1470 South Washington Street, North Attleboro, MA. Seconded: Mr. Donohue. After discussion, all in favor, motion passes 3-0.

Souphansa Khounborinh came before the Members to answer questions regarding her application for a Manicurist license.

**MOTION** made by Mr. Maslen to grant a Manicurist license for Souphansa Khounborinh of Woonsocket, RI to work at Regal Nails at 1470 South Washington Street, North Attleboro, MA. Seconded: Mr. Donohue. After discussion, all in favor, motion passes 3-0.

Virginia Griffin came before the Members to answer questions regarding her application for a change of ownership Food Service, Retail Food and Bakery license.

**MOTION** made by Mr. Donohue to grant a Food Service, Retail Food and Bakery license for Shirley's at 14 South Washington Street, North Attleboro, MA. Seconded: Mr. Maslen. After discussion, all in favor, motion passes 3-0.

Jessica Marsman came before the Members to answer questions regarding her application for a Retail Food license for Jessica's Jellies of Seekonk, MA. Ms. Marsman wishes to participate in the Winter Farmers' Market with her products.

**MOTION** made by Mr. Donohue to grant a Retail Food license for Jessica's Jellies of Seekonk, MA. Seconded: Mr. Maslen. After discussion, all in favor, motion passes 3-0.

Raymond Page came before the Members to answer questions regarding his application for a Retail Food license for Great Harvest Bread Co. of Cranston, RI. Mr. Page wishes to participate in the Winter Farmers' Market with his products.

**MOTION** made by Mr. Donohue to grant a Retail Food license for Great Harvest Bread Co. of Cranston, RI. Seconded: Mr. Maslen. After discussion, all in favor, motion passes 3-0.

Marie Foley came before the Members to answer questions regarding her application for a Retail Food license for Lovin' Spoonfulls of Plymouth, MA. Ms. Foley wishes to participate in the Winter Farmers' Market with her products.

**MOTION** made by Mr. Donohue to grant a Retail Food license for Lovin' Spoonfulls of Plymouth, MA. Seconded: Mr. Maslen. After discussion, all in favor, motion passes 3-0.

**REQUEST FOR WAIVER OF VENTILATION REQUIREMENTS:**

Innovative Styles Salon

Kim Zogalis and Kelly Collins came before the Members to request a waiver to be exempt from installing a separate ventilation system for manicuring at Innovative Styles Salon at 26 North Washington Street, North Attleboro, MA. Ms. Zogalis described the reason(s) for her request and answered the Members' questions.

**MOTION** made by Mr. Donohue to grant a waiver exempting Innovative Styles Salon from installing a separate ventilation system as long as no manicuring chemicals are used in their establishment. Seconded: Mr. Maslen. After discussion, all in favor, motion passes 3-0.

**REQUEST FOR A HEARING:**

60 Avery Street

Marc Guimond came before the Members to ask that the \$100 fine levied for failure to remove a discarded wooden bureau from the curbside in front of his property be waived. Mr. Guimond explained the reason(s) for his request and answered the Members' questions. Chairman Bates admonished Mr. Guimond that the situation must not be repeated.

**MOTION** made by Mr. Donohue to waive the \$100 fine on the condition that leaving furniture on the curb without the proper sticker does not happen again. Seconded: Mr. Maslen. After discussion, all in favor, motion passes 3-0.

**LICENSES (cont'd):**

Cynthia Jacobs came before the Members to answer questions regarding her application for a Retail Food license for The Best Damn Granola Co. of Brockton, MA. Ms. Jacobs wishes to participate in the Winter Farmers' Market with her products.

**MOTION** made by Mr. Maslen to grant a Retail Food license for The Best Damn Granola Co. of Brockton, MA. Seconded: Mr. Donohue. After discussion, all in favor, motion passes 3-0.

Patience Taylor came before the Members to answer questions regarding her application for a Retail Food license for Great Cape Baking Co. of Marstons Mills, MA. Ms. Taylor wishes to participate in the Winter Farmers' Market with her products.

**MOTION** made by Mr. Maslen to grant a Retail Food license for Great Cape Baking Co. of Marstons Mills, MA. Seconded: Mr. Donohue. After discussion, all in favor, motion passes 3-0.

**MINUTES:**

**MOTION** made by Mr. Donohue to accept the minutes of December 15, 2009 as written. Seconded: Mr. Maslen. After discussion, all in favor, motion passes 3-0.

**HEALTH NURSE'S MONTHLY REPORT FOR DECEMBER 2009:**

**MOTION** made by Mr. Maslen to accept the Health Nurse's Monthly Report for December 2009. Seconded: Mr. Donohue. After discussion, all in favor, motion passes 3-0.

**JANUARY 2, 2010 H1N1 CLINIC & EDS:**

Ms. Fleming reviewed the January 2, 2010 H1N1 Flu Clinic and EDS exercise with the Members and distributed a statistical sheet indicating 2003 vaccinations were given in 3 hours that snowy Saturday. In the discussion that ensued, the Members praised the efforts of all who helped make the clinic a success, noting in particular the contributions of the Ham Radio operators that had been included in such an exercise with us for the first time. In particular, the Members recommended that headsets for the 2-way radios and d-rings for the plastic chains be purchased for future exercises, and that volunteers be specifically assigned to the set-up and take-down work required.

**January 30, 2010 H1N1 CLINIC & EDS:**

Ms. Fleming described the plans for the next H1N1 clinic and EDS exercise scheduled for January 30, 2010. This next clinic will be open for only 2 hours instead of 3 in anticipation of increasingly fewer citizens needing H1N1 shots, and will be set up in a reduced scale at the High School, essentially using only the gym for the public portions of the clinic. In the discussion that ensued, the Members asked to be involved earlier in the planning and operational portions of the exercise.

**RECESS:**

A brief recess was taken at 7:15 PM, and the meeting resumed at 7:21 PM.

**DEPARTMENT SUV:**

At the Members' request, Mr. Davis reported on the status of the Ford Expedition that was replacing the Department's former truck. The SUV is registered and available for use, but still in need of mechanical and other attention before becoming fully operational for the Department. After having to jump-start it twice, the City Yard has already had to replace its battery for \$90.76, and the Dept. has no budget to cover it. In the discussion that followed, Mr. Maslen offered to do some of the work needed in the car on his own time.

**EDS-CDC STUDY:**

The Health Department has been invited to participate in an academic study of EDS planning sponsored by the CDC. Among other elements, the study would involve researchers from the Univ. of Minnesota and Univ. of Illinois conducting a 4 to 6 hour workshop with us in North Attleboro on a date and time of our choosing. In a poll of the Members in the discussion that followed, each of the Members asked to participate in the workshop whenever it shall be scheduled.

**TRASH HAULERS REGULATIONS:**

The Members agreed to table their review of proposed revisions to the Trash Haulers Regulation until the next Board meeting.

**UPDATING THE EXISTING WELL REGULATION:**

The Members agreed to examine the possibility of updating the Board's existing well regulation at the next meeting. Mr. Davis will check with MDEP and MDPH to see if a model well regulation exists to assist the Board with such an update.

**UPDATING EXISTING SEPTIC REGULATIONS:**

The Members agreed to examine the possibility of updating the Board's existing septic regulations to include current recommendations of the BPW and its engineers at the next meeting. Mr. Davis will invite the DPW's Mark Hollowell or Bill McDowell to the next meeting to present their recommendations.

**COMPLAINT LOG:**

Mr. Davis reviewed the active complaint log with the Members and answered their questions.

**FY11 CIP REQUEST:**

The Department is scheduled to meet with the Town Administrator on our CIP request for next year on January 20<sup>th</sup> at 11:30. The Members agreed that the Department should continue to request a 2<sup>nd</sup> vehicle in the process of finally replacing the 1994 truck.

**FY11 BUDGET:**

The budgeting process is underway for the next fiscal year. Rather than level fund at FY10's rock bottom levels, Mr. Fisher has asked all departments to begin the process by budgeting what they feel they will really need to operate with in FY11.

**DIRECTOR'S REPORT:**

Former BOH Member Sue Shaw has suggested the Board consider warning pediatricians and the community of flourosis.

Mr. Casper has submitted a request for reimbursement of a \$95.00 fee for his 5-year Title 5 System Inspector's license. There is no provision for this expense in the budget, but the precedent has been established that the fee be paid by the Department. In the discussion that followed, the Members agreed that with the FY10 budget so lean, even a \$95.00 bill becomes immense, with others like it becoming impossible to pay.

**MEETINGS:**

The Members agreed to hold their February meetings on Tuesday, February 9, 2010 and Tuesday, February 23, 2010, both at 6:00 PM and hopefully at the North Attleboro Town Hall.

**ADJOURN:**

There being no further business to discuss, a **MOTION** was made by Mr. Donohue to adjourn the meeting at 8:01 PM. Seconded: Mr. Maslen. No further discussion, motion passes 3-0.