

NORTH ATTLEBORO BOARD OF HEALTH

Meeting Minutes of  
August 5, 2008 6:00 pm

In attendance: Don Bates, Chairman; John Donohue Jr., and Jonathan Maslen, Members; Anne Marie Fleming, Public Health Nurse, Robert Davis, Agent and Valerie Hastings, MDPH Intern.

Visitors: Attorney William Wheatley, Dora Rubiano, 52 High Street; Dat & Nancy Nguyen, Thuy Vang from Indulgence; Christian Galpin from Speed of Thought Playhouse Café

Chairman Bates opened the meeting at 6:04 PM.

**LICENSES:**

Christian Galpin came before the Members to answer questions with respect to his request for a Food Service/Milk & Cream license for Speed of Thought Playhouse Café at 39 North Washington Street, N. A.

**MOTION** made by Mr. Donohue to grant a Food Service/Milk & Cream license for the Speed of Thought Playhouse Café contingent upon the Food ServSafe Manager's commitment to register for the class in September. Seconded: Mr. Maslen. Some discussion, all in favor, motion passes 3-0.

Dat Nguyen came before the Members to answer the Members questions with respect to his request for a Manicuring/Nail Salon Establishment license for Indulgence at 455 East Washington Street, N. A.

**MOTION** made by Mr. Donohue to grant a six month Temporary Manicuring/Nail Salon Establishment license for Indulgence contingent upon fixing the five violations on the Health Agent's report. When these five violations are corrected Indulgence will be granted a permanent license for the establishment. Seconded: Mr. Maslen. Some discussion, all in favor, motion passes 3-0.

**MOTION** made by Mr. Donohue to grant Manicurist licenses to Dat Nguyen, Dat Nguyen and Thuy Vang to work at Indulgence at 455 East Washington Street, N.A. Seconded: Mr. Maslen. Some discussion, all in favor, motion passes 3-0.

In the discussion that followed, the Members discussed the occasional need for license applicants to bring a translator with them to Board meetings when requesting a license in order to be certain that they fully understand what the Board is granting or requiring of them.

**PUBLIC HEARING:**

52 High Street

William Wheatley owner of the property at 52 High Street came before the Members requesting an extension till the tenant moves at the end of the month to correct sanitary code violations.

**MOTION** made by Mr. Maslen for the owner to make the correction to the first two violations within five days and to wait until the current tenant vacates to correct all other violations, subject to reinspection before new occupancy. Seconded: Mr. Donohue. Some discussion, all in favor, motion passes 3-0.

**MINUTES:**

**MOTION** made by Mr. Donohue to accept the minutes of July 22, 2008. Seconded: Mr. Maslen. No discussion, all in favor, motion passes 3-0.

**HEALTH NURSE’S MONTHLY REPORT:**

Anne Marie Fleming came before the Members to discuss her monthly report for July 2008 and answer the Members’ questions. Discussion ensued.

**MOTION** made by Mr. Donohue to accept the health Nurse’s Monthly Report for July 2008. Seconded: Mr. Maslen. After ample discussion, all in favor, motion passes 3-0.

**SERVSAFE STARTERS EMPLOYEE GUIDE:**

Mr. Donohue brought in a ServSafe Employee’s Guide on food handling for the Department staff to review and give feedback on.

**JOINT MEETING WITH SELECTMEN:**

The Member’s will be meeting with the Selectmen Thursday, August 7<sup>th</sup> to discuss what the Board and Health Department have accomplished during the course of the last fiscal year, including the new Nail Regulations, December’s Emergency Flu Clinic drill and Ms. Fleming’s Real Heroes recognition from the Red Cross in March this year.

**INTER-BOARD WORKSHOP WITH DPW:**

Wastewater Management Plan

The Board of Public Works has requested a joint meeting with the Board of Health for the purpose of preparing the Town’s Comprehensive Wastewater Management Plan. Mr. Donohue has a 15 minute power point presentation on Wastewater Treatment that can be shown at that meeting.

Special Working Meeting

The Members agreed to schedule a special, one hour, working meeting for August 19<sup>th</sup> beginning at 7:00 PM with 2 agenda items. The Board asked that Rob Casper plan on joining them to discuss the Mill River report expected on Cushman Village. Mr. Donohue will also use the meeting to give his PowerPoint presentation on Wastewater Management for the first time. The Members asked that Mr. Davis contact Mark Hollowell, Director of the DPW to schedule the joint meeting requested on either August 20<sup>th</sup> or 21<sup>st</sup>.

**PETTY CASH POLICY & RETURN CALL POLICY:**

Mr. Davis is still working on petty cash & return call policies for the Department.

**MDPH INTERNSHIP:**

The MDPH internship program will be having its closing ceremony on August 13<sup>th</sup> in Tewksbury, and all Members are invited. Mr. Davis will represent the Board and the Department and will attend with our MDPH intern, Valerie Hastings. Ms. Hastings will be doing a poster presentation on her project analyzing 10 years of disease records for the Town of North Attleboro. Ms. Hastings gave the Members a brief presentation on her internship and project, and answered their questions in the discussion that followed.

**COMPLAINT LOG:**

35 East Street

Mr. Bates wants all the cars removed from the property within seven days and the doors removed from the refrigerators. Mr. Davis will then reinspect.

436 North Washington Street

The owner of 436 North Washington Street was given 30 days to correct the violations and Mr. Davis will then reinspect.

17 Lakeshore Drive

The owner of 17 Lakeshore Drive has requested a public hearing, and will meet with the Board on August 26<sup>th</sup> to discuss the violations cited.

21 Mendon Road

Mr. Davis will be contacting Town Counsel and the Fire Department to see about emptying and fencing in the abandoned swimming pool on this property.

166 High Street

There is another uncovered pool with standing water at 166 High Street that Mr. Davis will need to reinspect.

82 Park Street

The owner of 82 Park Street has reported making corrections to the violations cited there.

12 Moody Street

Corrections to the violations at 12 Moody Street are being made by the owner.

50 Sheldonville Road

Mr. Davis needs to do a reinspection at 50 Sheldonville Road for the brush and debris in the yard.

191 Smith Street

This property owner's son came into the office to speak with Mr. Davis and review the violations at 191 Smith Street. He intends to comply as requested.

**NEW BUSINESS:**

Cushman Village

Mill River's consultant, Dan Ottenheimer has received the Developer's responses for Cushman Village subdivision. The Board will have Mr. Ottenheimer's response by its August 26<sup>th</sup> meeting, but the Members wanted to discuss the various issues involved again on the 19th. Discussion ensued on the need to have an alternate consulting engineer available. Mr. Davis reported the Town Planner has been working on a draft document for the Town Administrator to contract with a single contractor to act as the Town's consulting engineer for all its boards and commissions.

**DIRECTOR'S REPORT:**

Mr. Davis reported that each of the items he had been prepared to discuss had already been brought up and discussed as non-agenda items.

**ADJOURN:**

**MOTION** made by Mr. Donohue to adjourn the meeting at 8:03 PM. Seconded: Mr. Maslen. No further discussion, motion passes 3-0.