

NORTH ATTLEBORO BOARD OF HEALTH

Meeting Minutes of
March 3, 2008 6:30 pm

In Attendance: Don Bates, Chairman; John Donohue Jr., Member; Susan Shaw, Member; Agents Robert Davis and Rob Casper.

Visitors: Atty. Clifford Hochman, Joseph Citrone, Carl Boardman, PE, Linda Weston and Fred Delfino

Chairman Bates opened the meeting at 6:35 PM.

PUBLIC HEARING:

9-11 Cross Street

Clifford Hochman, the owner of 9-11 Cross Street described the situation with his property and tenant and requested that the Board grant him a time frame to correct the housing violations cited that wouldn't begin until the tenant moves out. Atty. Hochman advised the Board that he had already addressed the Emergency Order to Correct the insufficient heat violation cited, but that he was in the process of evicting the tenant and expected that the tenant would be gone by April 1st. Joseph Citrone, tenant, explained his side of the story to the Board and advised that he had no intention of moving out of the apartment at all.

MOTION made by Mr. Donohue that the owner of 9-11 Cross Street correct the first three items cited in the Order to Correct originally issued within five days of this meeting and that he be given a 30-day extension to correct all the other violations remaining at the property. Ms. Shaw seconded. Some discussion, all in favor, motion passes 3-0.

North Bowl Lanes

Fred Delfino, Manager of North Bowl came before the Board to discuss the Board's recent decision to require certified food protection managers on the premises during all hours of food service operations. Mr. Delfino explained that he had a very small food service operation that would require him to certify five or more part-time employees as food service managers in addition to the one full-time manager he already has. The Members discussed his establishment, the new requirement and the possibility of any alternatives with Mr. Delfino without reaching any conclusions. Although the Board was sympathetic with the situation described, the Members emphasized their primary interest was in assuring the safety of the food served in Town regardless of hour or shift. Noting the new requirement wasn't due to go into effect until May 15th, Mr. Bates recommended Mr. Delfino train at least two additional employees as certified food managers and invited him to check back with Mr. Davis in five weeks to see where the Board may be on the new requirements for situations like his at that time.

MT. HOPE FARM ESTATES:

Carl Boardman, representing Angle Tree Consulting, and property owner Linda Weston came before the Board to address the issues raised in the Mill River Consulting report and answer the Members' questions on the Mt. Hope Farm Estates subdivision proposed. Mill River President Dan Ottenheimer had submitted his final recommendations to the Board that afternoon, and the Members discussed those recommendations with Mr. Boardman. After the discussion, Mr. Boardman respectfully asked the Board to recommend approval of the subdivision's plans to the Planning Board.

MOTION made by Mr. Bates that pursuant to M.G.L. c.41 §81U, the North Attleboro Board of Health has reviewed the proposed subdivision known as Mt. Hope Farm Estates located on May 24 Lot 252, based upon a design by Angle Tree Consulting & Engineering, Inc., dated July 20, 2007 and revised January 8, 2008, and now recommends approval of said plan subject to the following five conditions:

1. That the presence of a water supply recharge district on the parcel be noted in a revised Storm Water Management Report;
2. That the subdivision's storm drain system piping and subsurface structures are a concern and must meet North Attleboro subdivision regulations;

3. That the subdivision's sanitary sewer design be modified to include check dams to reduce ground water migration along the pipe route;
4. That the North Attleboro Board of Public Works will maintain the subdivision's proposed storm water system components according to North Attleboro regulations, and;
5. That the subdivision's storm water collection, treatment and dispersal systems be constructed with oversight provided by the Planning Board and/or Board of Health.

Mr. Donohue seconded the motion. After some additional discussion, all in favor, motion passes 3-0.

RECESS:

The Board recessed for five minutes.

HEALTH AGENT'S MONTHLY REPORT FOR JANUARY & FEBRUARY 2008:

Mr. Casper presented his Health Agent's reports for the months of January and February to the Members and answered their questions.

MOTION made by Mr. Donohue to accept the Health Agent's Monthly Reports for January & February 2008. Ms. Shaw seconded. Some discussion, all in favor, motion passes 3-0

MINUTES:

MOTION made by Mr. Donohue to accept the minutes of the February 20, 2008 Board of Health meeting. Ms. Shaw seconded. No discussion, all in favor, motion passes 3-0.

SERVSAFE TRAINING:

Mr. Davis advised that he has left a message for the proprietor of Eastern Mass Food safety to suggest two dates to hold ServSafe training classes to certify food service managers. With those dates he will contact the Police Department and request use of the Police Facility's meeting room to hold these courses.

HEALTH NURSE'S MONTHLY REPORT FOR FEBRUARY 2008:

Although the Public Health Nurse, Anne Marie Fleming, could not attend tonight's meeting, the Members reviewed and discussed her Nursing report that had been included in their meeting packages .

MOTION made by Mr. Donohue to accept the Health Nurse's Monthly Report for February 2008. Ms. Shaw seconded. Some additional discussion, all in favor, motion passes 3-0.

BUDGET:

The Members reviewed and discussed the current Health Department budget for 2008.

SUBDIVISION REVIEW:

Ms. Shaw reported watching the video tape of the February 28 joint meeting with the Planning Board and was pleased with the presentation by the Board of Health. Mr. Bates would like to see the Board have a guide book on subdivisions and what the Board requires from the developer. Discussion ensued and the Members acknowledged with appreciation MAHB attorney Cheryl Sbarra's assistance with the Planning Board that evening, particularly her success gaining the Planning Board's understanding of the law and agreement that their Board cannot approve a subdivision without Board of Health approval.

SIGNATORY AUTHORITY:

The Accountant's office has informed the Health Department that, in their opinion of the letters of authority currently on file, Mr. Davis could not sign bills or payroll for the Board of Health due to a letter of conflicting signatory authority superseding Mr. Davis' original signatory authority letter. The Members agreed that they should sign a new letter of signatory authority for the Town Accountant clearly giving either individual Board members or Mr. Davis signatory authority as necessary.

HUMAN SERVICES COORDINATOR:

Mr. Davis reported on the recent concern for the score and proposed grade of the Human Services Coordinator. In a recent meeting Town Administrator, Mark Fisher; Human Resource Director, Cathy Calicchia and Union Representative, Tim Slattery and Mr. Davis were able to make a mathematical correction in the job scoring that will leave the position at a salary grade 5.

NATIONAL HEALTH PERFORMANCE PROJECT:

Under the National Health Performance Project, a packet of forms will be distributed for each Member to score individually and return to Mr. Davis for tabulation and submission.

COMPLAINT LOG:

9 Broad Street

Mr. Davis is scheduled to meet someone at 9 Broad Street for an inspection on Friday.

45 Mason Avenue

Mr. Davis will conduct a reinspection at 45 Mason Avenue.

158 N. Washington Street

The owner of 158 N. Washington Street told Mr. Davis that the original tenant is still living in the apartment and he will arrange a time to reinspect it.

49 Eddy Street

Mr. Davis will be issuing a fine for not completing corrections to the violations at 49 Eddy Street originally cited in November.

24 Tifft Street

The owner of 24 Tifft Street has been given 30 days from the last meeting to complete the corrections required.

32 Columbia Street

An Emergency Order to Correct co-mingling of electricity at 32 Columbia Street has been sent to the owner of the property, and a second violation has been cited as well.

POSITION OF A TOWN ENGINEER:

The Board has been asked to attend a special Board of Selectmen’s meeting with several other Town boards on March 10th in order to discuss the merit of establishing a Town Engineer’s position and creating a Town Planning/Inspection Department to help strengthen and streamline the current subdivision review process.

DIRECTOR’S REPORT:

Mr. Davis asked the Members for their consideration to take a week’s vacation from July 28 to August 1, 2008.

ADJOURN:

MOTION made by Mr. Donohue to adjourn the meeting at 8:46 PM. Seconded by Ms. Shaw. No further discussion, motion passes 3-0.