

NORTH ATTLEBORO BOARD OF HEALTH

Meeting Minutes of
December 9, 2008 6:00 pm

In attendance: Don Bates, Chairman; John Donohue Jr., Jonathan Maslen, Members; Public Health Nurse, Anne Marie Fleming; Agents: Rob Casper and Robert Davis

Visitors: Lily Nguyen & Trang N. Vo, Fancy Nails; M/M Jack Pham & Dung La, Anan Nails

Chairman Donald Bates opened the meeting at 6:05 PM.

MINUTES:

MOTION made by Mr. Maslen to accept the minutes of November 19, 2008 as written. Seconded: Mr. Donohue. No discussion, all in favor, motion passes 3-0.

LICENSE:

Trang N. Vo came before the Members to answer questions with respect to her application for a Manicurist license to work at Fancy Nails.

MOTION made by Mr. Maslen to grant a Manicurist license to Trang N. Vo to work at Fancy Nails at the Emerald Square Mall. Seconded: Mr. Donohue. Limited discussion, all in favor, motion passes 3-0.

The Members recessed for five minutes at 6:10 PM to allow North TV time to setup. Mr. Bates reopened the meeting at 6:15 PM.

HEALTH NURSE'S MONTHLY REPORT FOR OCTOBER:

Public Health Nurse Anne Marie Fleming presented two month's of reports to the Members and answered their questions.

MOTION made by Mr. Donohue to accept the Health Nurse's Monthly Report for October 2008. Seconded: Mr. Maslen. After discussion, all in favor, motion passes 3-0.

HEALTH NURSE'S MONTHLY REPORT FOR NOVEMBER:

MOTION made by Mr. Donohue to accept the Health Nurse's Monthly Report for November 2008. Seconded: Mr. Maslen. After discussion, all in favor, motion passes 3-0.

HEALTH AGENT'S MONTHLY REPORT FOR OCTOBER:

Health Agent Rob Casper presented two month's of reports to the Members and answered their questions.

MOTION made by Mr. Donohue to accept the Health Agent's Monthly Report for October 2008. Seconded: Mr. Maslen. After discussion, all in favor, motion passes 3-0.

HEALTH AGENT'S MONTHLY REPORT FOR NOVEMBER:

MOTION made by Mr. Donohue to accept the Health Agent's Monthly Report for November 2008. Seconded: Mr. Maslen. After discussion, all in favor, motion passes 3-0.

LICENSE:

Anan Nails owner Mr. Jack Pham came before the Members to introduce and speak for Ms. Dung La from Cranston, RI, who was seeking a manicurist’s license. Mr. Davis explained that the salon had been cited for Ms. La working without a North Attleboro license and ordered to rectify the situation immediately. As the Board would not be meeting again until January, Ms. La was coming before the Board with her state license and manicurist application in hand to meet the Members and answer their questions, although she had yet to apply to the Board of Health office.

MOTION made by Mr. Donohue to grant Dung La a Temporary Manicurist license contingent upon paying the fee and submitting a completed application for a Manicurist license. Seconded: Mr. Maslen. After further discussion, all in favor, motion passes 3-0.

OLD BUSINESS:

Cushman Village

Mr. Maslen wanted to follow up from the last Board meeting when the Members agreed to give a conditional approval of the Cushman Village subdivision. According to a recent Mill River e-mail, there are at least four outstanding questions from Mill River’s Dan Ottenhiemer that still need to be addressed by Tilton and Associates. The Chairman asked Mr. Davis to notify the Town Administrator, Planning Board and the developer that the Board was still waiting for word from its consulting engineer that its Cushman Village subdivision issues had been satisfactorily resolved prior to making a final decision to approve the project.

COMPLAINT LOG:

208 Park Street

Mr. Davis hopes to find compliance upon a reinspection scheduled for 12/15 at the 208 Park Street apartments to finally close these complaints.

21 Lakeshore Drive

This owner has been diligent and cooperative addressing the issues cited at 21 Lakeshore Drive to the extent that this complaint should come off the active log soon.

622 Hickory Road

The owner of 622 Hickory Road has been issued a \$100 fine and Mr. Davis expects to find the remaining violation corrected upon reinspection this week.

60 High Street

This landlord told Mr. Davis that all the violations had been corrected, but the tenant at 60 High Street reports that the heat has been fixed but the landlord has yet to address most all of the other conditions cited. Mr. Davis is due to follow-up and reinspect this week.

Royal Park Apts.

The Royal Park manager has reviewed each of the violations cited with Mr. Davis and is in the process of correcting them. The manager also reports that the tenant is expected to vacate the premises within 30 days.

84 Division Street

An attorney representing the owner of 84 Division Street has sent a letter requesting a hearing before the Board on the housing violations cited, and has been scheduled for January 6, 2008.

PENDING COMPLAINT LOG:

Mr. Donohue asked to review the Pending Complaint Log at the January 6, 2008 meeting. It was suggested and the Members agreed that, going forward, the pending log should be routinely included with the regular Board packets for the Members' information, without being added to the scheduled agenda. In this way, the Members would regularly have all the current complaint information, and could review any or all of the pending complaints at any meeting as they wished.

SEPTIC BETTERMENT:

952 Longview Drive

The septic betterment agreement for 952 Longview Drive came before the Members for their signature with a cost of \$14,976.00.

MOTION made by Mr. Maslen to accept the septic betterment agreement prepared by Town Counsel for Joseph & Carole Mather at a total cost of \$14,976.00. Seconded: Mr. Donohue. Limited additional discussion, all in favor, motion passes 3-0.

SALARY ADJUSTMENT ARTICLE:

The Board discussed the part-time health inspector's salary that Human Resources had miscalculated in the current budget. The Health Department has already made some transfers from other line items in the budget to reduce the shortfall, but this salary line was still going to be short \$819.45 for this year. Human Resources had recommended an STM article be submitted to correct the deficit, so Chairman Bates and Mr. Davis attended a FinCom meeting the evening before to defend the article submitted. Human Resources had been made aware and twice reminded of the original error, but never corrected it.

DIRECTOR'S REPORT:

Winter Emergency Program

Through meetings with Representative Betty Poirier earlier in the Fall, several Town departments and agencies had met to preplan for winter heating emergencies from North Attleboro residents. Although the group estimated that \$4,500 would need to be donated for the program agreed upon, no monies had been forthcoming until one donor recently gave Ms. Fleming \$100.00 to start the program. With it, AnneMarie has inquired with the Accountant's office about setting up a separate line itemed account to accept such donations and ultimately disburse funds to operate the program. At Mr. Fisher's suggestion, the Members discussed formally requesting that the Selectmen approve such a fund Thursday evening to accept the donations for this winter emergency program.

MOTION made by Mr. Donohue to establish a Winter Heating Emergency Fund pursuant to M.G.L. c. 44, §53A, with full disclosure made to the Board of Selectmen of the gifts and donations of money for the attendant purpose. Seconded: Mr. Maslen. After discussion, all in favor, motion passes 3-0.

Request for Multiple Perc Tests

The Department has received a request for perc tests for a possible unnamed, ten-lot subdivision off Paine Road from Commonwealth Engineering. As Mr. Casper is unable to handle that many percs at once, the Members agreed that the request should be referred to Mill River Consulting and discussion ensued.

MOTION made by Mr. Bates for Mill River Consulting to oversee the perc tests requested for ten lots off Paine Road. Seconded: Mr. Donohue. Limited further discussion, all in favor, motion passes 3-0.

Internship

The Board of Health has been invited to participate in the Department of Public Health's Internship Program again this year. Discussion followed and the Members agreed the Department should participate in the Internship Program again, if possible. DPH will need an answer by January 16, 2009 and Mr. Davis suggested the Members think about possible projects to propose in order to agree upon one at the Board's January 6th meeting. Discussion ensued, with a suggestion from Mr. Bates right away that an '09 intern work on the establishment of the Human Services position so often discussed.

Christmas luncheon

Mr. Bates suggested the Members treat the Board of Health staff to a catered Christmas lunch similar to last year. With agreement all around, the Members decided to schedule their Christmas lunch for noon on Thursday, December 18, 2008.

ADJOURN:

There being no further business to discuss, a **MOTION** was made by Mr. Donohue to adjourn the meeting at 7:35 PM. Seconded: Mr. Maslen. No further discussion, motion passes 3-0.