

NORTH ATTLEBORO BOARD OF HEALTH

Meeting Minutes of  
August 13, 2007 6:30 pm

In attendance: Don Bates, Chairman; Susan Shaw, Member; Agents, Robert Davis and Rob Casper; Public Health Nurse, Anne Marie Fleming (John Donohue Jr. was out of state)

Visitors: Peter Kazis (208 Park Street), Kelly Carter (208 Park Street); Alice Estremera (Massage Therapist applicant)

Mr. Bates opened the meeting at 6:30 PM.

**LICENSE APPEARANCE:**

Ms. Alice Estremera appeared before the Board to present her credentials for a massage therapist's license and answer the Members' questions.

**MOTION** made by Ms. Shaw to grant a Massage Therapist license to Alice Estremera of 2 East Village Way, Norton to work at Celtic Touch Massage Therapy Center. Mr. Bates seconded. Some further discussion, all in favor, motion passes 2-0.

**COMPLAINT APPEARANCE:**

208 Park Street, Apartment #1

Peter Kazis, owner of 208 Park Street came before the Board to ask for a 30-day extension to correct the remaining common area violations and those in Apartment #1, including the installation of baseboard heater components in the apartment and hot water improvements in the basement. The Board discussed the violations and corrections needed with both the landlord and the tenant.

**MOTION** made by Mr. Bates to grant a two week extension for the hot water improvements and the loose carpet runner on the interior stairs and granted an additional two weeks to correct all other violations listed. Ms. Shaw seconded. Some further discussion, all in favor, motion passes 2-0.

**APPROVAL OF MINUTES:**

**MOTION** made by Mr. Bates to postpone consideration of the minutes of June 25, 2007. Ms. Shaw seconded. Ms. Shaw seconded. Limited discussion, all in favor, motion passes 2-0.

Ms. Shaw requested a limited revision to the July 30, 2007 minutes, and proposed a more accurate version. Limited discussion followed.

**MOTION** made by Mr. Bates to approve the minutes of July 30, 2007 to include Ms. Shaw's revision. Ms. Shaw seconded. No further discussion, all in favor, motion passes 2-0.

**MOTION** made by Mr. Bates to accept the executive minutes of July 30, 2007. Ms. Shaw seconded. Following Members' discussion on heightened control of executive session documents, all in favor, motion passes 2-0.

**HEALTH NURSE'S REPORT FOR JULY 2007:**

Anne-Marie Fleming reviewed her monthly report for July and answered the Members' questions with respect to it.

**MOTION** made by Mr. Bates to accept the Health Nurse's Monthly Report for July 2007. Ms. Shaw seconded. No further discussion, all in favor, motion passes 2-0.

**HEALTH AGENT’S REPORT FOR JUNE AND JULY 2007:**

Rob Casper reviewed his monthly reports for June and July and answered the Members’ questions with respect to them.

**MOTION** made by Mr. Bates to accept the Health Agent’s Monthly Reports for June and July 2007. Ms. Shaw seconded. Some further discussion, all in favor, motion passes 2-0.

**LICENSES:**

**MOTION** made by Mr. Bates to grant a Manicuring/Nail Salon Establishment license for Lord & Lady’s pending an inspection. Ms. Shaw seconded. Some discussion, all in favor, motion passes 2-0.

**MOTION** made by Mr. Bates to grant a Manicurist license for Julianne Riley. Ms. Shaw seconded. The Members discussed their previous request that all such license applicants come before the Board in person and agreed that hereafter, failing to appear would cause such applications to be tabled until the following meeting. All in favor, motion passes 2-0.

**MOTION** made by Mr. Bates to grant a Temporary Food permit for the Butterfly 5K Road Race on August 26, 2007. Ms. Shaw seconded. Limited discussion, all in favor, motion passes 2-0.

**OLD BUSINESS:**

**HICKORY WOODS:**

Mr. Davis reported on a meeting with the new Town Administrator intended to brief him on the status of Hickory Woods. That meeting was followed by another the next day with the same group plus the developers. At the second meeting, the developer agreed to do test bores every 100 feet in the roadways with DPW and Planning Board observation, have it tested, and find out what the subsurface conditions are in those roads. Once the borings are analyzed, the working group would move forward. The Planning Board wants the developer to finish paving two of three roads in Hickory Woods, and if possible the third road as well, as soon as possible. The developer and the Planning Board have dismissed interest in the other roads in Hickory Woods not developed by Mr. Bottomley.

Other Hickory Woods issues remain with respect to roadway drainage, subsurface drainage and issues with septic systems and foundation drains/roof drains on private property. Cutting or capping subsurface drains found to be tied into the roadway drains may very well create additional problems in the subdivision. In the meetings held, it was suggested that Town Counsel notify the homeowners and ask them again to give the town the private property drainage information needed before the developer cuts and caps any private connections found in the roadways, but so far, that action is only a suggestion.

Members discussed whether any homeowner whose septic system was under sized, whose foundation drains course though a leaching field, or who empties a pool or roof drain into a leaching field should be required to fix or move them. It was agreed the Board of Health should draft a letter to the homeowners and have Roger Ferris review it.

Separately, DPW will need the Board’s approval to allow the public water supply to one Hickory Woods home to emanate from inside the 50 foot buffer zone of the property’s septic system. Alternatively, the Board must consider whether the property should connect to the public water supply from another point on a different street that does not intersect with the septic system.

**FOOD SERVICE MANAGER CERTIFICATES:**

Forty establishments that do not have a current food service manager’s certificate have received letters to update their certificates and are cooperating to bring their permit files up to date.

**SEMI-ANNUAL TOWN MEETING ARTICLES:**

Mr. Davis reminded the Board that the deadline for submission of new Town Meeting Articles is August 20, 2007, but the Members agreed there were no articles that the Board should request at this time.

**JOB DESCRIPTION CORRECTION:**

The Members discussed certain issues with job descriptions in the Health Department and the need for a vote on them. Thereafter, the job descriptions would be sent to the Town Administrator and Human Resource Department and supersede any others that may be prepared by others.

**LICENSE:**

**MOTION** made by Mr. Bates to postpone consideration of a Disposal Works Installer license for Karl Drown until the next Board of Health meeting because the vote on the license is pending the state Ethics Commission review. Ms. Shaw seconded. No further discussion, all in favor, motion passes. Vote 2-0

**COMPLAINT LOG:**

The Elks Lodge & VFW Hall

An anonymous person came into the office complaining that both The Elks Lodge and the VFW Hall allow smoking in their businesses. With the complaint, both establishments must be inspected to ensure compliance with the so-called Smokefree Workplace Law of 2004.

967 Longview Drive

At the request of Town Counsel, the police have gone to the property and completed a Police Report for the file with pictures of the trash, refrigerator, refuse and other junk in the yard at 967 Longview Drive. Even after the police went to the property however, no clean-up has yet taken place. Mr. Donohue went to the property himself on Friday and confirmed that it remains in the same condition as when first written up by the Health Department in February and referred to Town Counsel in May.

**NEW BUSINESS:**

Restaurant inspections

Mr. Bates wants a count of the number of restaurants in North Attleboro, how many inspections have been completed and how many restaurants are left to be inspected.

Health Agent and Health Nurse's Monthly Reports

Mr. Bates wants to have both the Health Agent's and the Health Nurse's Monthly Reports put on an excel database, and has offered to help by creating the electronic documents himself that the Health department staff can use thereafter.

**ADJOURN:**

**MOTION** made by Ms. Shaw to adjourn the meeting at 8:30 PM. Seconded by Mr. Bates. No discussion, motion passes 2-0.