

NORTH ATTLEBORO BOARD OF HEALTH

Meeting Minutes of  
April 23, 2007 6:30 pm

In attendance: Don Bates, Chairman; Susan Shaw, Member; John Donohue Jr., Member, Anne Marie Fleming, Public Health Nurse and Robert Davis, Agent

The Chairman opened the meeting at 6:30 PM.

**APPROVAL OF MINUTES:**

**MOTION** made by Mr. Bates to table the verbatim minutes of July 17, 2006. Ms. Shaw seconded. No further discussion, all in favor, motion passes 2-0.

**MOTION** made by Mr. Bates to accept the verbatim minutes of July 24, 2006. Ms. Shaw seconded. No further discussion, all in favor, motion passes 2-0.

**MOTION** made by Mr. Bates to accept the minutes of March 15, 2007. Ms. Shaw seconded. No further discussion, all in favor, motion passes 2-0.

**MOTION** made by Ms. Shaw to table the minutes of March 26, 2007. Mr. Bates seconded. No further discussion, all in favor, motion passes 2-0.

**MOTION** made by Mr. Bates to table the minutes of April 9, 2007. Mr. Donohue seconded. Some discussion, all in favor, motion passes 3-0

**MOTION** made by Mr. Donohue to accept the minutes of April 12, 2007. Ms. Shaw seconded. No further discussion, all in favor, motion passes 3-0

**HEALTH NURSE'S MONTHLY REPORT FOR MARCH 2007**

Mary Joubert per diem nurse

Ms. Fleming advised she is supportive of Mary Joubert working for the department as the per diem nurse.

Flu Pandemic

Ms. Fleming is waiting for administrative approval of a letter and planning checklist re: emergency planning for a potential flu pandemic. After approval is received, it will go to the RTM members and the Board of Selectmen in the month of May.

Monthly Report

Members agreed that Ms. Fleming could present her April report on the second meeting in May as she has another commitment on the first meeting of the month.

**MOTION** made by Mr. Donohue to accept the Health Nurse's Monthly Report for March 2007. Ms. Shaw seconded. No further discussion, all in favor, motion passes 3-0.

**HEALTH AGENT'S MONTHLY REPORT FOR MARCH 2007**

**MOTION** made by Mr. Donohue to table the Health Agent's Monthly Report for 2007. Ms. Shaw seconded. No further discussion, all in favor, motion passes 3-0.

**COMPLAINTS:**

Mr. Bates has received complaints on Endless Summer Tan located at 9 Elm Street and asked that it be inspected.

Mr. Donohue asked that Chao Cajun located at the Emerald Square Mall be inspected.

**LICENSES:**

**MOTION** made by Mr. Donohue to grant the Little North Attleboro League a Temporary Food license from April 1<sup>st</sup> to September 1<sup>st</sup> 2007. Ms. Shaw seconded. Some discussion, all in favor, motion passes 3-0.

From the discussion, Chairman Bates asked that the verbiage on Temporary Food license applications be changed with respect to outdoor barbecuing of hamburgers. Three critical temperature control points when serving hamburgers should be specified: uncooked hamburgers must be refrigerated at 40° or less, cooked at 165° and held after cooking at no less than 140° and the Department’s Agents should verify same on any inspection.

**VIOLATIONS:**

Mr. Davis is seeking guidance from Town Counsel on the pursuit of compliance with violations found for different health issues. If the town approves the bylaw changes requested by the Board, enabling it to ticket violators with non-crim fines for non-compliance, the Department will be able to address and hopefully correct such problems more efficiently.

Boro Sand and Gravel

A follow-up request for a hazardous waste action plan has been sent to Boro Sand and Gravel on the potential for hazardous fluid discharges associated with vehicle storage and garaging issues on their property.

**SUBDIVISIONS:**

Sheldonville Preserve

In response to a Planning Board request, Ray Loughlin of Flair Homes has submitted a request for a letter from the Board of Health stating that the Sheldonville Preserve septic systems were installed properly and that the Board of Health has no issues with them. Mr. Davis will follow-up.

Corliss Landing

Mill River Consulting has submitted a letter regarding the Corliss Landing subdivision revisions proposed, noting previous recommendations that have been addressed and looking for incorporation of all the recommendations proposed in the Town’s conditions for approval.

Hickory Woods

The Board will be meeting on April 25<sup>th</sup> with the Selectmen and other Boards to discuss the Mill River Consulting report on Hickory Woods.

**ENGINEER:**

The Board would like to move forward with the hiring of an engineering firm to witness perc tests for the town of North Attleboro. Mr. Davis has asked Mill River Consulting if it would be interested in this additional work with the Town.

**OLD BUSINESS:**

Nail Salon Regulations

Mr. Davis reported that Town Counsel has approved the revised Nail Salon Regulations with one change (that the Board shall provide an opportunity for a public hearing on revocation of a permit), and that change has been made in the final draft for the Members to review. If the draft continues to be acceptable, the Members will need to consider including grandfather provisions or not, and with that a letter can be sent to the nail salon establishments advising them of the proposed regulation and inviting them to a Board of Health meeting for their input.

**COMPLAINTS:**

11 Summer Street

There are multiple housing issues at 11 Summer Street and the Building and Electric Departments have issues with the property as well. Violations cited in a lengthy Order to Correct have not been complied with, and the case will be discussed with Town Counsel for more action.

**NEW BUSINESS:**

Computers

Through the auspices of the Bristol County Emergency Preparedness Coalition, the Department has obtained a new desktop computer for its part time secretary and a lap top computer for the Town’s third Emergency Dispensing Site. Both computers are expected to enhance the Department’s ability to perform and respond on a daily basis, emergency or not, and are much appreciated.

Mission Statement

The Chairman initiated discussion about drawing up an appropriate Mission Statement for the Board and the Department, and it was agreed that a search be made of other towns’ mission statements and business plans in order to create the best possible vehicle for North Attleboro.

List of Restaurants

Mr. Donohue would like a list of all the restaurants in town placed on a excel spread sheet with the dates of their last inspections and the ServSafe food protection manager certificates to see if they are current and the dates of expiration.

**ADJOURN:**

**MOTION** made by Mr. Donohue to adjourn the meeting at 8:46 PM. Seconded: Ms. Shaw. Motion passes 3-0.

True Record Attest: \_\_\_\_\_